| **Project Name:** | **Conference Management System** | | |
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| **Date of Meeting:** (MM/DD/YYYY) | 03/11/2015 | **Location:** | Building3 foyer |
| **Minutes Prepared By:** | Ruixi He | **Charge time to:** | n/a |

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| 1. Purpose of Meeting |
| Discuss problems we found, and complete the final version. |

| 2. Attendance at Meeting | | |
| --- | --- | --- |
| **Name** | **Attended** | **Role/Organization** | **E-mail** |
| Michael Kong | BD21301_ | Project Sub-Manager - Dev team | mymk997@uowmail.edu.au |
| Ruixi He | BD21301_ | Database Administrator, Developer - Dev team | rh772@uowmail.edu.au |

| 3. Meeting Agenda |
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| The meeting will address main issues as:   * How to record the ticket and seat information * and how to interact them together |
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| 4. Meeting Notes, Decisions, Issues |
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| Michael and I spent 2 whole hours to due with the question about how to due with interaction problem between the record of ticket and seat, and decide to connect the TICKET\_TYPE with SESSION instead of link it with EVENT, and also add seat\_num as the attribute into SESSION\_ATTENDED.  Diagram:  Database%20schema4.jpeg |

| 5. Action Items | | |
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| **Action** | **Assigned to** | **Due Date** |
| Not any more database design meeting before next semester |  |  |

| 6. Next Meeting | | | | | | |
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| **Date:** | | Not sure | **Time:** | N/A | **Location:** | N/A |
| Agenda: | * Keep improving | | | | | |